

Quick Start Guide – Nokia 6700

Using Contacts

In Contacts, you can save and update contact information, such as phone numbers, home addresses, or e-mail addresses of your contacts. You can add a personal ringing tone or a thumbnail image to a contact card. You can also create contact groups, which allow you to send text messages or email to many recipients at the same time.

- To create a new contact, from the main screen, press the **Contacts** key to enter the main menu. Press **Options** > **New contact** and press the Scroll key. Scroll to **First name** and enter the contacts first name. Scroll to **Last name** and enter the contacts last name. Scroll to **Mobile** and enter the contacts mobile number. Scroll to **Telephone** and enter the contacts telephone number. Scroll to **Email** and enter the contacts email address. Press **Done**.
- To view your contacts press the **Contacts** key or press the Menu key > **Contacts**.
- To edit contacts, select a contact, and press **Options** > **Edit**. You can also search for the desired contact by entering the first letters of the name into the search field.
- To change your contact numbers to NZ country code +64, press + **key**, enter **64** then remove the first 0 from the dialling code. The number will read +64 27 123 4567 or +64 9 123 4567

Using Speed Dials

To save time you can set up speed dials and voice tags for frequently dialed contacts. Speed dialling allows you to make a call by pressing and holding a number key in the home screen.

- To call using speed dial, you must first activate speed dialling by pressing the **Menu key** > **Settings** > **Settings** > **Phone** > **Call** > **Speed dialling**. To activate speed dialling, select **On**.
- To assign a phone number to one of the number keys (2-9) select **Menu** > **Settings** > **Speed dial**. Scroll to the number key to which you want to assign the phone number and select **Options** > **Assign**. Select the Contact.
- To call in the standby mode, press the assigned key and the call key.
- To delete the phone number assigned to a number key, select **Menu** > **Settings** > **Speed dial**. Scroll to the speed dialling key, and select **Options** > **Remove**.
- To modify a phone number assigned to a number key, select **Menu** > **Settings** > **Speed dial**. Scroll to the speed dialling key, and select **Options** > **Change**.

Using Messaging - Text, Voicemail and Email

To send a text message:

- Select the Menu Key > **Messaging**.
- To create a new message select **New message** > **Message** to send a text or multimedia message (MMS), **Audio message** to send a multimedia message that includes one sound clip, or **E-mail** to send an e-mail message.
- In the To field, press the scroll key to select recipients or groups from the contacts list, or enter the recipient's phone number or e-mail address. To add a semicolon (;) that separates the recipients, press *.
- In the message field, enter the desired message. Press **Options**. Scroll to **Send** and press the **Scroll Key**. Press the **End key** to return to the main screen.



To check your voicemail:

- To call your mailbox in the home screen, press and hold down the **1 key**; or press 1 and then the call key.
- A personal greeting makes all the difference and means people are more likely to leave a message. Here is a personal greeting anyone can use: **Hi, this is <your name>. I'm not available right now, but if you leave your name, number and a brief message I'll get back to you as soon as possible.**

To set up email on your mobile:

- With the E-mail wizard, you can set up your personal or corporate e-mail account, such as Microsoft Outlook or Mail for Exchange, and your internet e-mail account.
- In the home screen, select the e-mail wizard.
- Select **Start e-mail setup**.
- Read the information, and follow the on-screen prompts to set up your email account.

Changing your Profile

Profiles are used to change your mobile phone settings for different situations. You can adjust and customise the ringing tones, alert tones, and other device tones for different events, environments, or caller groups. The active profile is shown at the top of the display in the home screen. However, if the active profile is General, only today's date is shown.

- To change the profile, press the power key briefly, and select a profile.
- To quickly silence your mobile, press the **Power Key**. Scroll down and highlight **Silent**. Press the **Scroll Key**.
- To return to normal, press the **Power Key**. Scroll down and highlight **General**. Press the **Scroll Key**.
- To quickly activate the Offline profile, press the power key briefly, and select *Offline*. When the Offline profile is active, all connections that use radio frequencies are closed. However, you can use your device without the SIM card and listen to the radio or music.
- To customize a profile, press the Menu Key > **Settings** > **Profiles** > highlight the profile to edit and press **Options** > **Personalise**.
- To modify the home screen, select the Menu Key > **Settings** > **Settings** > **General** > **Personalisation** > **Standby mode** and from the following:
 - **Standby theme** - Select a home screen theme.
 - **Shortcuts** - Add shortcuts to applications or events, or assign shortcuts to the scroll key, depending on the selected home screen theme.

Yahoo!Xtra TWorld - Mobile Internet and personalisation

Access the Internet from your mobile through Y!X TWorld. Browse 'UNMETERED' pages whilst in NZ for free only on XT. Visit telecom.co.nz for more information.

- **To access** Y!X TWorld, select **Menu** > **Internet** > **Web** or fire up your mobile web browser by pressing and holding down the 0 while in the home screen and you're in.
- **To personalize** your services, sign in with your Yahoo ID or @xtra.co.nz email address and add any services from our pre-selected list or from the web e.g. add Facebook from Social Networks.
- **To browse** the internet, go to Y!X TWorld, type your keyword or URL in the Search box and press the Search button on the right.
- **To manage** your mobile account and view your usage meters go to Y!X TWorld, scroll down and select Your Telecom.

Using Bluetooth®

- Bluetooth® offers you fast reliable wireless connectivity over short distances (up to 10 metres). To create a Bluetooth® connection:
- Select the Menu Key > **Settings** > **Connectivity** > **Bluetooth**. When you activate Bluetooth connectivity for the first time, you are asked to name your device. Give your device a unique name to make it easy to recognise if there are several Bluetooth devices nearby.
- Select **Bluetooth** > **On**.
- Select **My phone's visibility** > **Shown to all** or **Define period**. If you select *Define period*, you need to define the time during which your device is visible to others. Your device and the name you entered can now be seen by other users with devices using Bluetooth technology.
- Open the application where the item you want to send is stored.
- Select the item and **Options** > **Send** > **Via Bluetooth**. The device searches for other devices using Bluetooth technology within range and lists them.

Tip: If you have sent data using Bluetooth connectivity before, a list of the previous search results is displayed. To search for more Bluetooth devices, select **More devices**.

- Select the device with which you want to connect. If the other device requires pairing before data can be transmitted, you are asked to enter a passcode (i.e. 0000). The same passcode must be entered into the other device as well. When the connection has been established, **Sending data** is displayed.

Power Management

To extend the battery life of your mobile, follow these simple steps:

- To define the screen saver settings, select the **Home Key > Settings > Settings General > Personalisation > Display** and from the following:
 - **Power saver time-out** - Set the length of time that the device is inactive before the power saver is activated.
 - **Light time-out** - Set the length of time that the device is inactive before the screen is dimmed.
 - **Light Sensor** - Decrease the brightness of the screen.
- Close and disable applications, services, and connections when not in use. Leaving applications running in the background increases the demand on battery power and reduces the battery life. Press and hold the **Menu Key**. Scroll to the application, and press the backspace (c) key to close the application.
- Manually check your email rather than '**Push**.'
- Set Bluetooth® to off when not in use.